**Template Representation Letter**

[*Note: If the shareholder is a legal person and is represented by the legal representative/ proxy in the Annual General Meeting, producing the document proving the legitimacy will be sufficient*]

(to be sent to the email address ag2024@greenvolt.com by 23:59 (GMT) of 5th June 2024)

To the Chairman of the Board of the

Shareholders' General Meeting of

Greenvolt – Energias Renováveis, S.A.

E-mail: ag2024@greenvolt.com

**Subject:** Representation Letter to the Shareholders' Annual General Meeting of Greenvolt - Energias Renováveis, S.A. of 12th June 2024

Dear Sir,

The undersigned, in his/her/it capacity as shareholder of the Company, hereby informs you that he/she/it will be represented at the Shareholders' Annual General Meeting of the Company, convened for 11:00 am (GMT) on 12th June 2024, by Mr./Mrs./Ms. *[insert full name of representative*], to whom he/she confers the necessary powers to discuss and vote, at his/her/it discretion, on all matters to be resolved at the Meeting.

Best regards,

_____

[*signature of the shareholder or, in the case of a legal entity, of its legal representative, as in the respective identification document*]

Name: _____

Address: _____

Taxpayer number: _____

Email: _____

**Notes:**

(i) A shareholder may appoint different representatives in relation to the shares held in different securities accounts, without prejudice, however, to the principle of unity of vote, pursuant to article 385 of the Portuguese Commercial Companies Code;

(ii) This template representation letter does not constitute a request for representation, and is only intended, under the law, to inform shareholders of the means through which they may be represented at the Shareholders' General Meeting;

(iii) Should any further question arise, please contact us at the following email address: ag2024@greenvolt.com;

(iv) The personal data that the shareholders, the custodian financial entities and the shareholders' representatives provide to the Company in the exercise of the rights of participation, representation and exercise of the Shareholder's voting right at the General shareholders' Meeting, shall be processed by the Company with the purpose of complying with its legal obligations regarding the organisation of the General Meeting, being kept for the periods legally established in the Portuguese Commercial Companies Act and in the Portuguese Securities Code or for the duration of any dispute regarding the procedural steps of the General Meeting, including the respective meeting's proceedings and approved resolutions;

(v) shareholders are further informed that they may exercise their legal rights to request that the Company provide them with access to their personal data, as well as the exercise of the right of rectification, restriction of treatment or the right to oppose to processing, by email at dpo@greenvolt.com.